

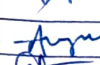
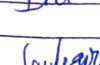
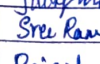
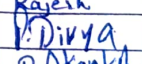
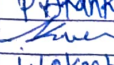
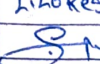
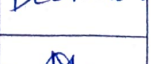
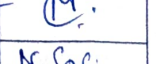
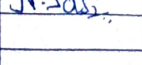
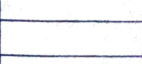
BONAMVENKATACHALAMAYYA INSTITUTE OF TECHNOLOGY & SCIENCE
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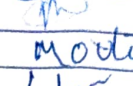
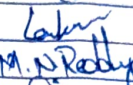
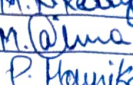
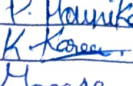
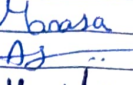
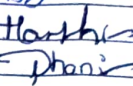
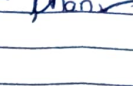
STUDENT COUNSELLING & MENTORING CELL
MINUTES OF MEETING
AY 2023-24

Date 28/06/2023

Student Counseling & Mentoring Cell meeting held at 2.30PM in the S C M Cell, meeting started with welcoming greetings.

Members

Members of Student Counselling & Mentoring Cell						
S.No	Name	Designation	Department	Position	Status	Signatures
1	Dr. JVG RAMA RAO	Principal	EEE	Chairman		
2	Dr M C S MADAN	HOD	CIVIL	Coordinator	Present	
3	Ms. Y PAVANI	Asst. Prof	CIVIL	Member		
4	Mr. P. SIVA PRASAD	Asst. Prof	EEE	Member	Present	
5	Mr. PRANAV SAGAR. SALADI	Assoc. Prof	MECH	Member		
6	Mr. ADITHE.SARMA	Asst. Prof	ECE	Member	Present	
7	Mrs. P.B.L.APARNA	Asst. Prof	MCA	Member	Present	
8	Dr. D. SATYANARAYANA	Professor	MBA	Member		
9	Mrs. N.SUSHUMA	Asst. Prof	CSE	Member	Present	
10	Mr.CH RANJITH KUMAR	Asst. Prof	CAD & ML	Member	Present	
11	Mr. B.SIMHADRI RAO	Assoc. Prof	S&H	Member		
12	MS. A.SANDHYARANI	Student	CIVIL	Member	Present	
13	Mr.CH.SREERAM	Student	CIVIL	Member	Present	
14	MR.T.RAJESH	Student	CIVIL	Member	Present	
15	MS.P.DIVYA	Student	CIVIL	Member	Present	
16	Ms.P.AKANSHA	Student	EEE	Member	Present	
17	Mr. K.VEERABABU	Student	EEE	Member	Present	
18	Mr.L.LOKESH	Student	EEE	Member	Present	
19	Ms.SIDHVI	Student	EEE	Member	Present	
20	Mr BHOGISETTI ADITHYA	Student	ECE	Member	Present	
21	Mr. DONTABHAKTUNI VENKATA SURYA DEEPAK	Student	ECE	Member	Present	
22	Mr.KORUPROLU SAI MANOJ KUMAR	Student	ECE	Member	Present	
23	Ms. NAKKA SASI	Student	ECE	Member	Present	
24	Mr. B.GANESH	Student	MECH	Member		
25	Mr.D.SLRANGARAO	Student	MECH	Member		
26	Mr.K.SSADARSH	Student	MECH	Member		
27	Mr.A PHANEENDRA	Student	MECH	Member		

28	Ms.A.ROOPA LAKSHMI	Student	CSE	Member	present	
29	Mr.B N S S V MAHESH	Student	CSE	Member	present	
30	Mr. K.P.MOULI	Student	CSE	Member	present	
31	Ms.R LAKSHMI DURGA	Student	CSE	Member	present	
32	Mr.M.MADHUSUDANAREDDY	Student	MCA	Member	present	
33	Ms.M.AISWARYA	Student	MCA	Member	present	
34	Ms.P.MOUNIKA	Student	MBA	Member	present	
35	Mr. K.KAREEM	Student	MBA	Member	present	
36	Mr.DESINEEDI MANASA	Student	CAD	Member	present	
37	Mr.ADAPA SURYANANDANA	Student	CAD	Member	present	
38	Ms.KADALI HARSHINI	Student	AIML	Member	present	
39	Mr.KOLA PHANINDRA	Student	AIML	Member	present	
40	Ms.J.K.SAI	Student	S&H-CIVIL	Member		
41	Mr.M.A.V.MURTHY	Student	S&H-EEE	Member		

AGENDA

1 Agenda Item 1: Introduction of CELL Members by the Coordinator.

- Discussion of the meeting agenda, which includes:

A) The purpose of the CELL.

B) Identifying the functionalities of the CELL by gathering suggestions from the cell members (faculty).

C) Planning a course of action for the smooth execution of CELL activities.

Agenda Item 2: Creating a Mentor and Mentee List.

Agenda Item 3: Planning actions and programs for the academic year, including an orientation program on professional engineering education and an induction program for all first-year students, scheduled immediately before the start of classes. Additional points may be discussed with the permission of the chair.

Agenda Item 4: Scrutinizing and approving the proposals from the meeting.

Decisions Made:

After a detailed discussion, it was decided to approve the proposals received from various departments' Student Counselling Cell members.

Other Matters:

It was agreed to hold orientation and induction program sessions for the new academic year 2023-24 for first-year BTech students before classes commence. Additionally, sessions for senior students will be conducted based on semester-end

results, particularly for those who may have failed in multiple subjects.

The mentor and mentee list for the academic year 2023-24 will be prepared, and measures will be taken for effective mentoring across all departments. The proctorial records for students will be updated as soon as possible, and efforts will be made to identify underperforming students to implement necessary follow-up measures aimed at improving pass rates.

Counseling sessions will be arranged, possibly including an external expert, to assist students. Students in need of counseling or guidance, from first-year to final-year, will be identified and paired with mentors who will provide special attention during regular counseling hours.

Resolutions

Agenda point	Resolution	Responsible Person(s)
1	Introduction of CELL Members	Cell Coordinator
2	Creating a Mentor and Mentee List.	Mentors of all the departments
3	Updating proctorial records, identification of dull students, measures for improvement	Mentors of all the departments
4	Conduction of orientation and induction programs	Head of the department of Basic Sciences and Humanities

The meeting ended with Vote of Thanks by the Chairperson & Principal Dr. JVG RAMA RAO.

The meeting came to an end by 3.30 PM.


COORDINATOR


CHAIR PERSON
Principal
BVC Institute of Technology & Sciences
BATLAPALEM - 533 221